



**Institutional Academic Audit Evaluation Form**  
**P P Savani University**  
**School of Sciences**

<b>Date of Audit</b>	16/06/2023
<b>1.Name of Expert:</b>	Dr. Gaurang Sheth
<b>Designation of Expert:</b>	Coordinator, Department of Biotechnology, VNSGU, Surat
<b>2.Name of Expert:</b>	Dr. Ramesh Gaudes
<b>Designation of Expert:</b>	Professor, Department of Chemistry, IIT Madras
<b>Internal Committee Members:</b>	Dr. Haribabu Principal, School of Physiotherapy
	Dr. Nilesh Sheth Dean, School of Engineering

Mission And Goal		
Items	Verification Yes/No	Suggestions for Improvement
Clarity of Mission and Goals	Yes	None
Dissemination of Mission and goals to stakeholders	Yes	None
Programme Compatibility with mission	Yes	It is in line with objective.
Social Relevance and National Development	Yes	It is reflected in syllabus.
Meeting globalization needs and quality dimensions/value orientation/Heritage	Yes	It is reflected in curriculum.

Whether Administrative Authorities like GC, AC and BOS formed?	Yes	It is formed. BOS and AC are functional.
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### Curriculum Development

Items	Verification Yes/No	Suggestions for Improvement
Steps followed in designing the syllabus and curriculum	Yes	Bedionstom among faculties - BOS (Approving Authority) - AC - Board of Governor.
Content of the Curriculum	Yes	None
Credits allotted/distribution-logic	Yes	It is more than UGC minimum credit allocation.
Curriculum update process	Yes	None.

### Curriculum Transaction

Items	Verification Yes/No	Suggestions for Improvement
Teaching methods and teaching aids	Yes	Digital teaching aids to be used more by faculties
E-learning modules	Yes	It should be part of the regular practice.
Project work UG/PG	Yes	Standard format must be shared with mentors and students for uniformity.
Internal assessment - components - Uniqueness	Yes	None
Student support - remedial coaching	Yes	There should be some online support for remedial classes and exams.

Flexibility of Curriculum 1. CBCS 2. Core Syllabus 3. Elective options	Verification Yes/No	Suggestions for Improvement
	Yes	None
	Yes	None
	Yes	None
Feed Back	Verification Yes/No	Suggestions for Improvement
Feed back from students	Yes, taken	None
Feed back from Alumni	Yes	None

Feed back from Parents	Yes	None, It is a transparent process.
Feedback of Industrial/ Organization representatives	Yes	None.

Steps were taken on the feedback	Yes	None
<b>Items</b>	<b>Verification Yes/No</b>	<b>Suggestions for Improvement</b>
Project Completed/ongoing	Yes, One Project from UGC-DPE is ongoing	Faculties to apply for more projects from funding agencies.
Seminars/Conferences attended	Yes	more faculties should attend as well as organize conferences/seminars.
Papers/Articles/Books published.	Yes	Publish research work in Scopus indexed/ Web of Science journals.
Preparation of E-Learning material/content	Yes	There should be a University online portal to implement e-learning.
Acted as resource persons	Yes	None

Faculty/Staff Development Programmes		Suggestions for Improvement
Refresher courses		More faculties to be encouraged for attending refresher courses.
Faculty Development Program		None
HRD Programmes		None
Orientation programs		Faculties to be encouraged for attending orientation programs.
Faculty exchange programme		None
Staff training conducted by the university		None. They are conducted on regular basis.
Staff training conducted by other institutions		None. Can be implemented if feasible.
Summer/Winter schools, Workshops, etc.		A summer workshop should be conducted.
HR Policies		None (It is at University level). It is being implemented.
<b>Event Organized</b>	<b>Verification Yes/NO</b>	<b>Suggestions for Improvement</b>
International Level	No	None
National Level	Yes, IPBNE, National Conference organized at Scheme of Unity	None
State level	No	None

**Academic Activities**

Items	Verification Yes/No	Suggestions for Improvement
Syllabus	Yes, Verified	None
ARR (Academic Rules and Regulation)	Verified	None
Time Table	Yes, construction is done properly	None
Seminar	Yes	None
Webinar	Yes	None
Students Handbook	Given to students	It should also reflect on extra activities and the academic calendar
Course Plan	Prepare according to syllabus, time table	None
CR/LR meeting minutes	Being conducted on regular intervals	None
Staff meeting minutes	Conducted Regularly	None
Dissertation Record (if applicable)	Available	None
Internship Records (if applicable)	Available	None
Departmental MOM	Regularly maintained and available	None

**Library**

Items	Verification Yes/No	Suggestions for Improvement
Text Books	Yes, Available	None
Reference books	Yes, Available in library	More reference books to be added in library as per PGD Program requirements.
Print journal	Yes	None
E-journal	Yes, on library portal reflected	There is a need to be improved in e-content choice
Digital Database	Yes, Maintained	None
LMS	Yes, In Progress	Not implemented properly. Can do in much better way.
E-Governance	Yes	None

**Activities of the Department**

Items	Verification Yes/No	Suggestions for Improvement
MoU's signed	Yes	None
Guest lectures	Yes, conducted regularly	None
Conference/Seminar/Workshop conducted	Conducted	None
Extension Activity	Yes, Implemented	None
Interaction with Industries/ Research centers/ Educational Institutions	Yes, Implemented	Collaborative proposals with industries can be submitted
Newsletters/Magazine	Published regularly	None
Field Activity	Yes, Field trips and visits done	None
Internship/Dissertation/Training	Yes, Implemented in syllabus and teaching scheme	None
Placement	TPC call or connecting campus placements and mock interviews for final year & alumni students	None
NSS Unit	Yes	None

#### Audit

Items	Verification Yes/No	Suggestions for Improvement
Examination Audit done	Yes, conducted on yearly basis	None
Finance Audit done	Yes	None (It is at the University level)
E-Governance Audit done	Yes	None

#### Committee formed

Items	Verification Yes/No	Suggestions for Improvement
Board of Studies	Yes, Maintained	None
Departmental Committee	Yes, Committee Formed	None

ST/SC Grievance cell	Committee Formed	None
Anti-ragging Committee	Committee Formed	None
Cultural Committee	Yes	Encourage students to participate more in Janta University/ College cultural competitions
	Events Organized	None
Women Development Cell	Committee Formed	None

**Please comment on SWOC Analysis.**

Items	Verification Yes/No	Suggestions for Improvement
Strength	Yes- We have always sufficient numbers of students in the department.	None
Weakness	Yes- Parents of the students are not conscious about the higher education of the students.	Parents interaction with faculty can be increased to make them aware about higher education importance.
Opportunities	Yes- Increase external funding through new centres of excellence.	Center for Research excellence with sophisticated high end instrument can be established.
Challenges	Yes- To protect students from negative use of social media.	Mobile usage strictly prohibited in classrooms/labs.
<b>Innovations of the Department:</b>	Students encouraged to submit SSIP Proposals for building start-up ecosystem. Students are encouraged to participate in state level competitions, conferences and workshop. Students are encouraged to take up NSS for social service and Nation Building.	
<b>Future Plans of the Department:</b>	To start new UG and PG programs in collaboration with some industry or some reputed academia.	

1. Signature of the Academic Audit Experts	<u>Gaurav</u>
2. Signature of the Academic Audit Experts	<u>Gravidass</u>
3. Signature of the Academic Audit Experts	<u>K. H. H. H. H. H.</u>
4. Signature of the Academic Audit Experts	<u>NDS</u>
Signature of the Principal with Seal	 <b>PRINCIPAL</b> <b>SCHOOL OF SCIENCES</b> <b>P. P. SAVANI UNIVERSITY</b> <b>SURAT - 394125</b>

**Overall Suggestions by the Experts**

According to our recommendations and input, concerned authority should encourage faculty members to submit research proposals to funding agencies such as DBT, UGC, SERB, CSBTM, AUFOST, and others in order to strengthen research at the institute.

**Copy to:**

1. Registrar
2. Provost



Institutional Academic Audit Evaluation Form  
P P Savani University  
School of Sciences

Date of Audit	14-06-2022
1.Name of Expert:	Dr. Gaurav Shah
Designation of Expert:	Coordinator, Department of Biotechnology, Veer Narmad South, Gujarat University, Surat
2.Name of Expert:	Dr. Ramesh Gardas
Designation of Expert:	Professor, Department of Chemistry, IIT Madras
Internal Committee Members:	Dr. Keerjal Mistry Principal, School of Nursing
	Dr. Nisroj Shah, Dean, School of Engineering

Mission And Goal

Items	Verification Yes/No	Suggestions for Improvement
Clarity of Mission and Goals	Yes	None
Dissemination of Mission and goals to stakeholders	Yes	None
Programme Compatibility with mission	Yes	It is in line with the objective
Social Relevance and National Development	Yes	It is reflected in Syllabus
Meeting globalization needs and quality dimensions/value orientation/Heritage	Yes	It is reflected in Curriculum



Whether Administrative Authorities like GC, AC and BOS formed?	Yes	It is formed. BOS and AC are functional.
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### Curriculum Development

Items	Verification Yes/No	Suggestions for Improvement
Steps followed in designing the syllabus and curriculum	Yes	Brainstorm among faculties - BOS (Approving Authorities) - AC - Board of Governors
Content of the Curriculum	Yes	None.
Credits allotted/distribution-logic	Yes	It is more than UGC minimum Credit allocation
Curriculum update process	Yes	None.

### Curriculum Transaction

Items	Verification Yes/No	Suggestions for Improvement
Teaching methods and teaching aids	Yes	Digital teaching aids to be used more by faculties
E-learning modules	Yes	It should be part of the regular practice
Project work UG/PG	Yes	Standard format must be shared with mentors and students for uniformity.
Internal assessment - components - Uniqueness	Yes	None
Student support - remedial coaching	Yes	There should be some online support for remedial classes and exams.

Flexibility of Curriculum 1. CBCS 2. Core Syllabus 3. Elective options	Verification	Suggestions for Improvement
	Yes/No	
	Yes	None
	Yes	None
Yes	None.	
Feed Back	Verification	Suggestions for Improvement
	Yes/No	
Feed back from students	Yes, Taken	None.
Feed back from Alumni	Yes	None.

Feed back from Parents	Yes	None, it is a transparent process
Feedback of Industrial/ Organization representatives	Yes	None

Steps were taken on the feedback	Yes	None
<b>Items</b>	<b>Verification Yes/No</b>	<b>Suggestions for Improvement</b>
Project Completed/ongoing	No	Faculties to apply for more projects from funding agencies
Seminars/Conferences attended	Yes	More faculties should attend as well as organize conferences/seminars
Papers/Articles/Books published.	Yes	Publish research work in scopus indexed/web of science journals
Preparation of E-Learning material/content	Yes	There should be an university online portal to implement e-learning.
Acted as resource persons	Yes	None

Faculty/Staff Development Programmes		Suggestions for Improvement
Refresher courses		None
Faculty Development Program		More faculties to be encouraged for attending FDPs
HRD Programmes		None
Orientation programs		Faculties to be encouraged for attending orientation programmes
Faculty exchange programme		None
Staff training conducted by the university		None. They are conducted on regular basis.
Staff training conducted by other institutions		None, can be implemented if feasible
Summer/Winter schools, Workshops, etc.		A summer workshop should be conducted
HR Policies		None (it is at university level), It is being implemented
<b>Event Organized</b>	<b>Verification Yes/NO</b>	<b>Suggestions for Improvement</b>
International Level	Yes, Organized a virtual conference	None.
National Level	Yes	None
State level	No	None

Academic Activities		
Items	Verification Yes/No	Suggestions for Improvement
Syllabus	Yes, Verified and is aligned with Subjects	None
ARR (Academic Rules and Regulation)	Verified	None
Time Table	Yes, Conduction is done properly	None
Seminar	Yes	None
Webinar	Yes	None
Students Handbook	Given to students	It should also reflect on extra activities and the academic calendar
Course Plan	Prepared according to syllabus, timetable	None
CR/LR meeting minutes	Being conducted on regular intervals	None
Staff meeting minutes	Conducted Regularly	None
Dissertation Record (if applicable)	Available	None
Internship Records (if applicable)	Available	None
Departmental MOM	Regularly maintained and available	None
Library		
Items	Verification Yes/No	Suggestions for Improvement
Text Books	Yes	More textbooks to be added in library as per PG program requirement
Reference books	Yes, Available	More reference books to be added in library as per PG program requirement
Print journal	Yes	More numbers can be ordered
E-journal	Yes, on library portal	There is a need to be improved in e-content choice.
Digital Database	Yes, Maintained	None
LMS	Yes, in progress	Not implemented properly. Can do in much better way.
E-Governance	Yes,	None
Activities of the Department		

Items	Verification Yes/No	Suggestions for Improvement
MoU's signed	Yes	Try to make MoU's more functional by students exchange/friendships, expert lecture delivery etc.
Guest lectures	Yes, (conducted) regularly	None
Conference/Seminar/Workshop conducted	Conducted	None
Extension Activity	Yes, Implemented	None
Interaction with Industries/ Research centers/ Educational Institutions	Yes, Implemented	None
Newsletters/Magazine	Published regularly	None
Field Activity	Yes, Field trips and visits done.	None
Internship/Dissertation/Training	Yes, Implemented in syllabus and teaching scheme	None
Placement	TPE cell conducting Campus Placements and meet interviews for final year and alumni students	None
NSS Unit	Yes	None

#### Audit

Items	Verification Yes/No	Suggestions for Improvement
Examination Audit done	Yes, Conducted on yearly basis	None
Finance Audit done	Yes,	None (It is at the University Level)
E-Governance Audit done	Yes	None

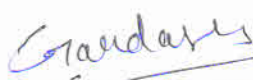
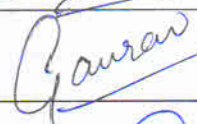



#### Committee formed

Items	Verification Yes/No	Suggestions for Improvement
Board of Studies	Yes, maintained	None
Departmental Committee	Committee formed	None

ST/SC Grievance cell	Committee formed	None
Anti-ragging Committee	Yes	None
Cultural Committee	Committee formed	None
	Events Organized	None
Women Development Cell	Yes, Committee formed	None

**Please comment on SWOC Analysis.**

Items	Verification Yes/No	Suggestions for Improvement
Strength	Yes, Strategic plan for growth in research	More research proposals to be submitted and Sensitize Students about importance of R&D
Weakness	Yes, Less emphasis on e-content usage	Encourage students to enroll in online courses via Coursera, NPTEL, Swayam platforms
Opportunities	Yes- Growing enrolment into Department	None
Challenges	Yes- These are Challenges to getting good intellectuals due to locational disadvantages.	None
<b>Innovations of the Department:</b>	Students are exposed to academic debates and encourage to submit SSIP proposals for building start-up ecosystem.	
<b>Future Plans of the Department:</b>	To organize more National Conferences, Seminars and Workshops.	

1. Signature of the Academic Audit Experts	
2. Signature of the Academic Audit Experts	
3. Signature of the Academic Audit Experts	
4. Signature of the Academic Audit Experts	
Signature of the Principal with Seal	 <b>PRINCIPAL</b> <b>SCHOOL OF SCIENCES</b> <b>P. P. SAVANI UNIVERSITY</b> <b>SURAT - 394125</b>

### Overall Suggestions by the Experts

We suggest the authority to focus more on academic activities conduction by organising more workshop, seminars, webinars, FDPs and conferences and also seek funding from state agencies like GRSBTM, GUJCOST for conduction of them.

**Copy to:**

1. Registrar
2. Provost



Institutional Academic Audit Evaluation Form  
P P Savani University  
School of Sciences

Date of Audit	17/06/2021
1.Name of Expert:	Dr. Gaurav Shah
Designation of Expert:	Coordinator, Department of Biotechnology, Yashwantrao Chavan South Gujarat University, Surat
2.Name of Expert:	Dr. Bharat Dhalakya
Designation of Expert:	Associate Professor, Department of Applied Chemistry, S.V.N.I.T., Surat
Internal Committee Members:	Dr. Kingal Mistry Principal, School of Nursing
	Dr. Ashish Mathur, Professor, School of Physiotherapy

Mission And Goal		
Items	Verification Yes/No	Suggestions for Improvement
Clarity of Mission and Goals	yes	None
Dissemination of Mission and goals to stakeholders	yes	None
Programme Compatibility with mission	yes	It is in line with the objective.
Social Relevance and National Development	yes	It is reflected in syllabus.
Meeting globalization needs and quality dimensions/value orientation/Heritage	yes	It is reflected in curriculum.

Whether Administrative Authorities like GC, AC and BOS formed?	Yes	It is formed. BOS and AC are functional.
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### Curriculum Development

Items	Verification Yes/No	Suggestions for Improvement
Steps followed in designing the syllabus and curriculum	Yes	Brainstorm among faculties - (Approving Authorities) - AC - Board of Governors.
Content of the Curriculum	Yes	None
Credits allotted/distribution-logic	Yes	It is more than UGC minimum credit allocation.
Curriculum update process	Yes	None

### Curriculum Transaction

Items	Verification Yes/No	Suggestions for Improvement
Teaching methods and teaching aids	Yes	Digital teaching aids to be used more by faculties
E-learning modules	Yes	It should be part of the Regular practice.
Project work UG/PG	Yes	Standard format must be shared with mentors and student for uniformity.
Internal assessment - components - Uniqueness	Yes	None.
Student support - remedial coaching	Yes	There should be some online support for remedial coaching.

Flexibility of Curriculum 1. CBCS 2. Core Syllabus 3. Elective options	Verification	Suggestions for Improvement
	Yes/No	
	Yes	None
	Yes	None
Yes	None	
Feed Back	Verification Yes/No	Suggestions for Improvement
Feed back from students	Yes, taken	None
Feed back from Alumni	Yes	None



Feed back from Parents	Yes	None, it is a transparent process.
Feedback of Industrial/ Organization representatives	Yes	None.

Steps were taken on the feedback		
Items	Verification Yes/No	Suggestions for Improvement
Project Completed/ongoing	NO	Faculties to apply for more projects from DST, DBT, UGC etc.
Seminars/Conferences attended	Yes	More faculties should attend and organize conferences.
Papers/Articles/Books published.	Yes	None.
Preparation of E-Learning material/content	Yes	There should be a University online portal to implement e-learning.
Acted as resource persons	Yes	None.

Faculty/Staff Development Programmes		Suggestions for Improvement
Refresher courses		None
Faculty Development Program		More faculties to be encouraged for attending FDPs.
HRD Programmes		None
Orientation programs		None
Faculty exchange programme		None
Staff training conducted by the university		None, They are conducted on Regular basis
Staff training conducted by other institutions		None, can be implemented if feasible
Summer/Winter schools, Workshops, etc.		A Summer workshop should be conducted to utilize the students vacation time for extra activities.
HR Policies		None (It is at University level) It is being implemented
Event Organized	Verification Yes/NO	Suggestions for Improvement
International Level	No,	None
National Level	Yes	None
State level	NO	None

Academic Activities		
Items	Verification Yes/No	Suggestions for Improvement
Syllabus	Yes, Verified and is aligned with subjects.	None
ARR (Academic Rules and Regulation)	Verified	None
Time Table	Yes, Conduction is done properly	None
Seminar	Yes	None
Webinar	Yes	None
Students Handbook	Given to students	It should also reflect on extra activities and the academic Calander
Course Plan	Prepared according to Syllabus, Timetable.	None
CR/LR meeting minutes	Being conducted on Regular interval	None
Staff meeting minutes	Conducted Regularly	None
Dissertation Record (if applicable)	Available	None
Internship Records (if applicable)	Available	None
Departmental MOM	Regularly Maintained and available.	None
Library		
Items	Verification Yes/No	Suggestions for Improvement
Text Books	Yes, Available	More textbooks to be added in library as per PG program requirement
Reference books	Yes, Available in library	More reference books to be added in the library as per PG program requirement
Print journal	Yes	More numbers can be ordered
E-journal	Yes, on library portal reflected	There is a need to be improved in e-content choice
Digital Database	Yes, Maintained	None
LMS	Yes, in progress	Not implemented properly, can do in much better way.
E-Governance	Yes	None
Activities of the Department		

Items	Verification Yes/No	Suggestions for Improvement
MoU's signed	Yes	Try to make MoUs more functional by students exchange, internship, expert lectures, delivery, etc.
Guest lectures	Yes, Conducted Regularly	None
Conference/Seminar/Workshop conducted	Conducted	None
Extension Activity	Yes, Implemented	None
Interaction with Industries/ Research centers/ Educational Institutions	Yes, Implemented	None
Newsletters/Magazine	Published Regularly	None
Field Activity	Yes, field trips & visits done	None
Internship/Dissertation/Training	Yes, Implemented in syllabus and teaching scheme.	None
Placement	TPC cell conducting campus placement & mock interviews for 4th year and alumni students	None
NSS Unit	Yes.	None

#### Audit

Items	Verification Yes/No	Suggestions for Improvement
Examination Audit done	Yes, conducted on yearly basis	None
Finance Audit done	Yes	None (It is at the University level)
E-Governance Audit done	Yes	None.






#### Committee formed

Items	Verification Yes/No	Suggestions for Improvement
Board of Studies	Maintained	None
Departmental Committee	Committee formed	None

ST/SC Grievance cell	Committee formed	None
Anti-ragging Committee	yes	None
Cultural Committee	Committee formed	None
	Event Organized	None
Women Development Cell	yes	None

Please comment on SWOC Analysis.

Items	Verification Yes/No	Suggestions for Improvement
Strength	yes - Strategic plan for growth in Research & Teaching which emphasizes research	more research activities and Research proposal to be submitted
Weakness	Yes - Less emphasis on e-Content	Encourage students to enroll in online courses.
Opportunities	yes - Location of the University is near to CIDC area	more industry aligned curriculum may be designed
Challenges	Yes, there are challenges to getting good intellectuals due to location disadvantage	None
<b>Innovations of the Department:</b>	Students are exposed to academic debates in the field and Regular training. PGR students improved scientific Communication skill by writing review papers and then going for publication.	
<b>Future Plans of the Department:</b>	A PGR diploma in Medical Lab Technology should be added for the benefit of graduate students.	

1. Signature of the Academic Audit Experts	
2. Signature of the Academic Audit Experts	
3. Signature of the Academic Audit Experts	
4. Signature of the Academic Audit Experts	
Signature of the Principal with Seal	 <b>PRINCIPAL</b> <b>SCHOOL OF SCIENCES</b> <b>P. P. SAVANI UNIVERSITY</b> <b>SURAT - 394125</b>

**Overall Suggestions by the Experts**

We Recommend that the Relevant authorities initiate a new skill-based diploma program for graduate students, such as medical laboratory technology, and encourage them to participate in competitive exam after program completion.

- Copy to:
1. Registrar
  2. Provost



**Institutional Academic Audit Evaluation Form**  
**P P Savani University**  
**School of Sciences**

<b>Date of Audit</b>	15-06-2020
<b>1.Name of Expert:</b>	Dr. Gaurav Shah
<b>Designation of Expert:</b>	Coordinator, Department of Biotechnology, Veer Narmad South Gujarat University, Surat
<b>2.Name of Expert:</b>	Dr. Bharat Dholakiya
<b>Designation of Expert:</b>	Associate Professor, Department of Applied Chemistry, S.V.N. I.T., Surat
<b>Internal Committee Members:</b>	Dr. Hari babu Principal, School of Physiotherapy
	Dr. Ashish Mathur, Professor, School of Physiotherapy

Mission And Goal		
Items	Verification Yes/No	Suggestions for Improvement
Clarity of Mission and Goals	Yes	None
Dissemination of Mission and goals to stakeholders	Yes	None
Programme Compatibility with mission	Yes	It is line with the objective.
Social Relevance and National Development	Yes	It is reflected in syllabus.
Meeting globalization needs and quality dimensions/value orientation/Heritage	Yes	It is reflected in curriculum.

Whether Administrative Authorities like GC, AC and BOS formed?	Yes	It is formed and needs some decentralization when the scope increases to cover non-academic agenda at the school level.
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### Curriculum Development

Items	Verification Yes/No	Suggestions for Improvement
Steps followed in designing the syllabus and curriculum	Yes	Brainstorm among faculties - BOS (approving authorities) - AC - Board of Governors
Content of the Curriculum	Yes	None
Credits allotted/distribution-logic	Yes	It is more than the minimum credit allocation to cover all aspects of the entrepreneurial spirit in the curriculum.
Curriculum update process	Yes	None

### Curriculum Transaction

Items	Verification Yes/No	Suggestions for Improvement
Teaching methods and teaching aids	Yes	Digital teaching aids to be used more by faculties
E-learning modules	Yes	It should be part of the regular practice.
Project work UG/PG	Yes	Standard format must be shared with mentor and students for uniformity.
Internal assessment – components–Uniqueness	Yes	None, collaborative learning can be approached.
Student support–remedial coaching	Yes- can be implemented in better way.	There should be some online support for remedial coaching.

	Verification Yes/No	Suggestions for Improvement
Flexibility of Curriculum 1. CBCS 2. Core Syllabus 3. Elective options	Yes	None
	Yes	None
	Yes	None
Feed Back	Verification Yes/No	Suggestions for Improvement
Feed back from students	Yes, taken	None
Feed back from Alumni	Yes	None

Feed back from Parents	Yes	None, it is a transparent process
Feedback of Industrial/ Organization representatives	Yes	None

Steps were taken on the feedback	Yes	None
<b>Items</b>	<b>Verification Yes/No</b>	<b>Suggestions for Improvement</b>
Project Completed/ongoing	NO	An industry school frontier should be formed for getting projects / consultancy
Seminars/Conferences attended	Yes	More faculties should attend International Conferences.
Papers/Articles/Books published.	Yes	None
Preparation of E-Learning material/content	NO	There should be a University online portal to implement e-learning.
Acted as resource persons	Yes	None

<b>Faculty/Staff Development Programmes</b>	<b>Suggestions for Improvement</b>
Refresher courses	None
Faculty Development Program	Faculties to be encouraged for attending FOPS
HRD Programmes	None
Orientation programs	None
Faculty exchange programme	There should be proper implementation required to take benefits of MOUs.
Staff training conducted by the university	None. They are conducted on regular basis.
Staff training conducted by other institutions	None, can be implemented if feasible.
Summer/Winter schools, Workshops, etc.	A summer workshop should be conducted to utilize the student's vacation time for extra activities
HR Policies	It is being implemented

<b>Event Organized</b>	<b>Verification Yes/NO</b>	<b>Suggestions for Improvement</b>
International Level	NO	
National Level	Yes, organized National Conference on 9th Feb 2020	AITSNBE-2020
State level	Yes, organized state level competition	CiBion



**Academic Activities**

Items	Verification Yes/No	Suggestions for Improvement
Syllabus	Yes, Verified and is aligned with subjects	None
ARR (Academic Rules and Regulation)	Verified	It is as per the University guidelines
Time Table	Yes, conduction is done properly.	None
Seminar	Yes	None
Webinar	Conducted webinars frequently during COVID pandemic	None
Students Handbook	Given to students	It should also reflect on extra activities and the academic calendar
Course Plan	Prepared according to syllabus, time table	None
CR/LR meeting minutes	Being conducted on regular intervals	None
Staff meeting minutes	Conducted regularly	None
Dissertation Record (if applicable)	Available	None
Internship Records (if applicable)	Available	None
Departmental MOM	Regularly maintained and available	None

**Library**

Items	Verification Yes/No	Suggestions for Improvement
Text Books	Yes, Available	None
Reference books	Yes, Available in library	None
Print journal	Yes	There is scope for improvement, more numbers can be ordered
E-journal	Yes, on library portal reflected	There is need to be improved in e-content choice
Digital Database	Yes, maintained	There is need to improve in company database through data provider services
LMS	Yes, in progress	Not implemented properly. Can do in much better way.
E-Governance	Yes	None

**Activities of the Department**

Items	Verification Yes/No	Suggestions for Improvement
MoU's signed	Yes	None
Guest lectures	Yes, conducted regularly	None
Conference/Seminar/Workshop conducted	Conducted	None
Extension Activity	Yes, implemented	None
Interaction with Industries/ Research centers/ Educational Institutions	Yes, implemented	None
Newsletters/Magazine	Published regularly	None
Field Activity	Yes, field trips & visits done	None
Internship/Dissertation/Training	Implemented in syllabus and teaching scheme	None
Placement	TPC cell conducting campus placements and mock interviews for final year and alumni students	None
NSS Unit	Yes	None

#### Audit

Items	Verification Yes/No	Suggestions for Improvement
Examination Audit done	Yes, conducted on yearly basis	None
Finance Audit done	Yes	It is at the University level
E-Governance Audit done	Yes	None




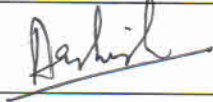

#### Committee formed

Items	Verification Yes/No	Suggestions for Improvement
Board of Studies	Yes, Maintained	None
Departmental Committee	Yes	None

ST/SC Grievance cell	Available	None
Anti-ragging Committee	Yes	None
Cultural Committee	Yes	None
	Event organized	None
Women Development Cell	Committee formed	None

Please comment on SWOC Analysis.

Items	Verification Yes/No	Suggestions for Improvement
Strength	Yes, Specialize focus on employment	Internships and trainings to be given for all the students.
Weakness	Yes-PhD program student strength	More full time research scholars to be enrolled
Opportunities	Yes-Location of University is near to GIDC area.	More industry aligned curriculum may be designed.
Challenges	Yes, There are challenges to getting good intellectuals due to locational disadvantages.	None
<b>Innovations of the Department:</b>	Students are exposed to academic debates in the field and rigorous training. Students creativity is fostered and problem solving activities are conducted as a part of curriculum.	
<b>Future Plans of the Department:</b>	A Master's program in Chemistry can be started as should be added for the benefit of graduate students.	

1. Signature of the Academic Audit Experts	
2. Signature of the Academic Audit Experts	
3. Signature of the Academic Audit Experts	
4. Signature of the Academic Audit Experts	
Signature of the Principal with Seal	 <b>PRINCIPAL</b> <b>SCHOOL OF SCIENCES</b> <b>P. P. SAVANI UNIVERSITY</b> <b>SURAT - 394125</b>

### Overall Suggestions by the Experts

As per our suggestion and feedback, concerned authority is hereby advised to take action for starting new Masters and Ph.D. Program at institute for enhancing research activities at Institute. We also recommend that the appropriate authority implement e-Learning material Preparation at the institute level.

**Copy to:**

1. Registrar
2. Provost



**Institutional Academic Audit Evaluation Form**  
**P P Savani University**  
**School of Sciences**

<b>Date of Audit</b>	17-06-2019 (2018-19)
<b>1.Name of Expert:</b>	Dr. Shailesh R. Dave
<b>Designation of Expert:</b>	Professor, School of Sciences, Microbiology, Gujarat University
<b>2.Name of Expert:</b>	Dr. Pooresh Patel
<b>Designation of Expert:</b>	Associate Professor, Department of Chemistry, VNSGU, Surat
<b>Internal Committee Members:</b>	Dr. Satish Biradar Principal, School of Nursing
	Dr. Haribaker Principal, School of Physiotherapy

Mission And Goal		
Items	Verification Yes/No	Suggestions for Improvement
Clarity of Mission and Goals	Yes	There is scope for improvement.
Dissemination of Mission and goals to stakeholders	Yes	None
Programme Compatibility with mission	Yes	It is in line with the objective.
Social Relevance and National Development	Yes	None
Meeting globalization needs and quality dimensions/value orientation/Heritage	Yes	It is reflected in curriculum.

Whether Administrative Authorities like GC, AC and BOS formed?	Yes	Ac & BOS informed & needs some decentralization when the scope increases to cover non-academic agenda at the school level.
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### Curriculum Development

Items	Verification Yes/No	Suggestions for Improvement
Steps followed in designing the syllabus and curriculum	Yes	Brainstorming among faculties followed by BOS members - Ac - Board of Governors
Content of the Curriculum	Yes	None
Credits allotted/distribution-logic	Yes	Use minimum credit allocation guidelines to be followed for UG program
Curriculum update process	Yes	None

### Curriculum Transaction

Items	Verification Yes/No	Suggestions for Improvement
Teaching methods and teaching aids	Yes	There should be a course related to industries added to the curriculum
E-learning modules	No	It should be part of regular practice.
Project work UG/PG	Yes	Project/Training to be added in final year of UG program.
Internal assessment - components-Uniqueness	Yes	None
Student support-remedial coaching	Yes	None

	Verification Yes/No	Suggestions for Improvement
	Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options	Yes
	Yes	None
	Yes	None
Feed Back	Verification Yes/No	Suggestions for Improvement
Feed back from students	Yes	None
Feed back from Alumni	Yes	Alumni members can be added to BOS.

Feed back from Parents	Yes	None
Feedback of Industrial/ Organization representatives	Yes	None

Steps were taken on the feedback	Yes	None
<b>Items</b>	<b>Verification Yes/No</b>	<b>Suggestions for Improvement</b>
Project Completed/ongoing	Yes	Industry project training (2 months) in the curriculum of 1 sem of UG program
Seminars/Conferences attended	Yes	Financial support can be provided to faculties for attending as well as organizing conferences
Papers/Articles/Books published.	Yes	More research articles and book chapters to be published by faculties.
Preparation of E-Learning material/content	No	There should be University online portal to implement e-learning
Acted as resource persons	Yes	None

<b>Faculty/Staff Development Programmes</b>		<b>Suggestions for Improvement</b>
Refresher courses		None
Faculty Development Program		FDP should be conducted on regular basis
HRD Programmes		None
Orientation programs		None
Faculty exchange programme		None
Staff training conducted by the university		None. They are conducted on regular basis.
Staff training conducted by other institutions		None
Summer/Winter schools, Workshops, etc.		Encourage faculties to participate in workshops & trainings
HR Policies		It is at University level.
<b>Event Organized</b>	<b>Verification Yes/NO</b>	<b>Suggestions for Improvement</b>
International Level	No	None
National Level	No	None
State level	No	None

**Academic Activities**

Items	Verification Yes/No	Suggestions for Improvement
Syllabus	Yes	None
ARR (Academic Rules and Regulation)	Verified	It is as per the University guidelines
Time Table	Yes	None
Seminar	Yes	None
Webinar	No	None
Students Handbook	Given to students	It must include important contact details, syllabus, academic calendar etc.
Course Plan	Prepared according to syllabus, timetable	None
CR/LR meeting minutes	Yes	Conduct meetings with student representatives every month
Staff meeting minutes	Conducted regularly	Staff meetings to be conducted every month
Dissertation Record (if applicable)	No	None
Internship Records (if applicable)	Yes	None

Departmental MOM

Regularly maintained & available

None

**Library**

Items	Verification Yes/No	Suggestions for Improvement
Text Books	Yes	None
Reference books	Yes, Available in library	None
Print journal	Yes	There is scope for improvement. More numbers can be subscribed.
E-journal	Yes, reflected on library portal	There is need for e-content improvement.
Digital Database	Yes, maintained	There is a need to improve in company database through data provider services.
LMS	Yes, in progress	Not implemented properly. Can be improved in a better way.
E-Governance	Yes	None

**Activities of the Department**



Items	Verification Yes/No	Suggestions for Improvement
MoU's signed	Yes	More MOU's with industries to be made.
Guest lectures	Yes, conducted regularly	None
Conference/Seminar/Workshop conducted	Conducted	None
Extension Activity	Yes, implemented	None
Interaction with Industries/ Research centers/ Educational Institutions	Yes	None
Newsletters/Magazine	No	None
Field Activity	Yes, field trips & visits done	None
Internship/Dissertation/Training	Implemented in teaching scheme & syllabus	None
Placement	Separate TPC cell	None
NSS Unit	Yes	None

#### Audit

Items	Verification Yes/No	Suggestions for Improvement
Examination Audit done	Yes, conducted on regular basis	None
Finance Audit done	Yes	It is at the University level
E-Governance Audit done	No	None


#### Committee formed

Items	Verification Yes/No	Suggestions for Improvement
Board of Studies	Yes, Minutes of meeting available	None
Departmental Committee	Yes	None

ST/SC Grievance cell	Available	None
Anti-ragging Committee	Yes	None
Cultural Committee	Yes	None
	Events organized	None
Women Development Cell	Committee formed	None

Please comment on SWOC Analysis.

Items	Verification Yes/No	Suggestions for Improvement
Strength	Yes, Industrial training for UG students for better employability	None
Weakness	Yes, No. Ph.D. program	Ph.D. program can be started from upcoming session
Opportunities	Yes, there is no educational institute in this rural area	None
Challenges	Yes, there are challenges in getting students from other state for admissions	• None
<b>Innovations of the Department:</b>	Yes, Students are exposed to academic debates in the field & rigorous training is offered to them during the UG program.	
<b>Future Plans of the Department:</b>	A master's program can be started in Biotechnology / Microbiology for the benefit of graduate students.	

1. Signature of the Academic Audit Experts	<u>S. D. Dave</u>
2. Signature of the Academic Audit Experts	<u>P. S. Patel</u>
3. Signature of the Academic Audit Experts	<u>[Signature]</u>
4. Signature of the Academic Audit Experts	<u>[Signature]</u>
Signature of the Principal with Seal	 <b>PRINCIPAL</b> <b>SCHOOL OF SCIENCES</b> <b>P. P. SAVANI UNIVERSITY</b> <b>SURAT - 394125</b>

**Overall Suggestions by the Experts**

*As per our recommendation, the relevant authority to kindly reinforce the training & placement cell at the institute level & include employability improving courses in the UG curriculum.*

**Copy to:**

1. Registrar
2. Provost